

Job Description: Assistant Manager - Survey

Job Title: Assistant Manager – Survey
Objective of Role: To assist in survey / quantity survey of for a city including micro planning and infrastructure to large scale planning and trunk infrastructure. This will also include land assets creation and management
Reporting to: General Manager (Land & Municipal Services) Location: Dholera/Gandhinagar
Qualifications: <ol style="list-style-type: none">1. Candidate from Indian nationality only.2. Bachelor Degree in Civil Engineering or Diploma in Civil Engineering3. Candidate shall be below 35 years of age
Experience: <ul style="list-style-type: none">• Minimum of 4 years of working experience after Graduation degree in survey works for large-scale city development / Campus building, infrastructure / utilities, landscaping etc. <p style="text-align: center;">OR</p> <ul style="list-style-type: none">• Minimum of 7 years of working experience after Diploma in survey works for large-scale city development / Campus building, infrastructure / utilities, landscaping etc.
Skills: <ul style="list-style-type: none">• Should be knowledgeable in City Development, City level / large scale Infrastructure, building design services, associated regulations, and technical & Development standards.• Experience in review, preparing and management of large-scale project’s coordinated drawings and listing coordinates.• Experience in Ground survey works, Quality assurance and supervision, Quantity check etc.• Experience in the Auto CAD, Revit, GIS etc.• Ability to work with multi-disciplinary team of professionals.• Able to handle multiple projects simultaneously.• Good analytical ability.• Must have skills to coordinate with the various GoG departments and consultants.• Ability to communicate effectively, both orally and in writing.
Role Description
Responsibilities <ul style="list-style-type: none">• His responsibilities will be in the areas of quality assurance and check of all survey works, review and approval of survey data/details. He will be responsible for taking all measures required to monitor and control survey works for various infrastructure projects. His main responsibility will be checking layout of centerline, layout of utilities, levels and profiles, contour maps etc. Apart from this, he shall also assist the Quantity

Surveyor in processing of payment certificates. He shall also be responsible for modifying survey data in case any revision is required in the design during execution.

- Any other work that may be coming up and relevant to the experience of the personnel deployed. Able to handle multiple projects simultaneously.
- Good analytical ability.
- Must have skills to coordinate with the various GoG departments and consultants.
- Ability to communicate effectively, both orally and in writing.