

## Job Description: Assistant Manager - Transport Planner

<b>Job Title: Assistant Manager - Transport Planner</b>
<b>Objective of Role:</b> To assist in the implementation of smart city components through responsible Project Execution Strategy, Operations and Integrated Resource Management by implementing citywide transport infrastructure and governance.
<b>Reporting to:</b> General Manager (Land & Municipal services) <b>Location:</b> Gandhinagar
<b>Qualifications:</b> <ol style="list-style-type: none"><li>1. Candidate from Indian nationality only.</li><li>2. The candidate should be a Post-Graduate in Transport Planning/Urban Transport Planning/Transportation Engineering</li><li>3. Candidate shall be below 35 years of age</li></ol>
<b>Experience:</b> <ul style="list-style-type: none"><li>• Minimum of 4 years of working experience post qualification in Transport Planning/Transportation Engineering related implementation &amp; operations including smart city components.</li></ul> <b>Skills:</b> <p>Experience in transportation systems in:</p> <ol style="list-style-type: none"><li>1. Non-motorized transport (NMT)</li><li>2. City Bus Services (CBS)</li><li>3. Bus Rapid Transit System (BRTS)</li><li>4. Rail based Transit System (LRT/MRTS)</li><li>5. Comprehensive Mobility Plan (CMP) / Comprehensive Traffic and Transport studies</li><li>6. Transit Oriented Development (TOD)</li></ol> <ul style="list-style-type: none"><li>• Knowledge of Government policies, acts and framework related to development in Urban Transport and Government schemes/programmers</li><li>• Experience of handling project relationships across various agencies</li><li>• Ability to supervise outsourced work through agencies and quality management of outputs</li><li>• Ability to work across domains and grasp domain essentials within a short time to be able to deliver projects</li><li>• Experience of Four Stage Travel Demand Modelling and Financial Modelling in transport sector would be an added qualification.</li></ul>

<b>Role Description</b>
<b>Responsibilities</b>
<ul style="list-style-type: none"><li>• Perform work planning, designing, constructing, modifying or improving and maintaining facilities either by in-house or contractual effort; regulate and enforce environmental engineering policies, programs or activities by establishing standards, promoting improvements, evaluating compliance and, if necessary, directing action to secure satisfactory environmental results.</li><li>• Preparation of the technical aspects of contractual documents, framing the engineering and technical terms of references and conducting bid process for the selection of consultants and/or contractors.</li></ul>

- To oversee timely compliance of environmental audits.
- Provide environmental guidelines and assistance in training as necessary to ensure compliance with regulatory requirements.
- To perform investigate, measure and evaluate environmental conditions and carrying out relevant research, development, planning, design, advisory and related engineering activities.
- To create baseline report on transportation system of city with reference to proposal of Development Plan & Town Planning Schemes
- Review and work on transport infrastructure & transport projects of DSIR.
- To work on efficient intra and intercity transport system.
- Review of feasibility reports and DPRs on various aspects of transport planning includes BRTS, RBTS, non-motorized transport, comprehensive traffic and transport studies and transit oriented development.
- Preparation of the technical aspects of contractual documents, framing the engineering and technical terms of references and conducting bid process for the selection of consultants and/or contractors.
- Periodic review & Monitoring of the work undertaken by various consultants/contractors.
- Apart from the above to assist Manager (Transport Planner) in all related works.